### THE GREATER ALTOONA JEWISH FEDERATION

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## **ALLOCATIONS REQUEST FOR FUNDING**

This form should be utilized for any request from the Federation or its Endowments. Please complete and return this form to the Federation by November 1<sup>st</sup>.

#### I. NARRATIVE

Briefly describe the program/project you wish to provide.

### II. OBJECTIVES/GOALS

List 3-4 objectives/goals you wish to accomplish through this program/project.

#### III. PROGRAM DETAILS

Identify the day, date, place and time you anticipate for your program/project. If it is an ongoing program throughout the year, please indicate this below.

# IV. **BUDGET** Complete the following as best you know or can estimate **Program Staff** Consultant/Speaker/Artist Travel/Transportation **Program Supplies** Room Rental Food Other Expenses **SUBTOTAL** V. SUBTRACT INCOME FROM OTHER SOURCES **VI. TOTAL REQUESTED** VII. **ADDITIONAL INFORMATION** If you feel there is additional information, please feel free to add to this form.